

# REGULAR LITTLEFIELD TOWNSHIP BOARD MEETING

**DATE: January 7, 2014    TIME: 7:00 PM**

Meeting called to order by Supervisor Damien Henning. Present: Dean Morford, Trustee, Kim Shomin, Treasurer, and Sondra Festerling, Clerk. Absent: Katie Derrohn, Trustee. Guest: Art Drayton.

**Minutes of Regular Meeting December 3, 2013** were presented. D. Morford **Moved** to approve minutes as presented. Second by K. Shomin, Carried 4 Yes, 0 No, 1 Absent.

**Minutes of Special Joint LAMA Budget Meeting December 9, 2013** were presented. D. Henning **Moved** to approve minutes as presented. Second by K. Shomin, Carried 3 Yes, 0 No, 1 Abstain, 1 Absent.

**Financial Report: K. Shomin reported:** General Fund Checking \$26,437.08, Sewer Fund Checking \$113,044.67, Fire Fund \$8,351.04, Tax Account \$0, Cemetery Savings \$6,337.59, Oden Light Savings \$740.80.

D. Henning **Moved** to approve bills for \$23,794.15. Second by D. Morford, Carried 4 Yes, 0 No, 1 Absent.

**Fire Board Report:** The Department bought all new warm coats for the guys with a nice logo on the back for \$2,021.76 and all new LED flashlights that are super bright for \$1,584.95. The department had a house fire recently that they had a hard time getting to due to the amount of snow and a tight drive. There was slight damage to the side of the truck from tree scratching. The guys on the department will be trying to rub out the scratch. When Art went to see how the owners were doing the next day they were concerned because they didn't have the money to pay for the fire department & EMS services. Art reassured them that since we have a fire millage & the County has an EMS millage there were no further cost to them for those services since they paid for their taxes. There are three new prospective volunteers for 1<sup>st</sup> responders: Jamie Breithaupt, Mavisa Breithaupt, and Glen Pemberton. The Fireboard still needs to approve the volunteers which will be brought to them at their next meeting. Art stated that now that there has been an increase in interest for being a volunteer first responder that they were assessing the number of good pagers. In their assessment they found that they will need to purchase 5 new pagers but with the new budget there is no extra money to pay for the pagers. After a brief discussion the Township Board said that when the Fire Board approves the purchase of the pagers and they find that they do not have enough in their budget they can submit a request for an additional allocation to the Township. Safety always comes first and the pagers are needed to do the job.

The fire department compiled a report showing their number of runs for this last year. There were 245 rescue runs this year compared to 216 last year. The report breaks down the type of runs, if it was mutual aid, fire, first responder, and much more. This past year they had a total of 77 fires.

The proposed budget for 2014 was presented with the total revenues at \$145,898.00 and total expenditures \$156,283.00 with the deficiency coming from fund balance. With this budget it will only leave \$1,080.00 in fund balance at the end of 2014. D. Morford made the **Motion** to approve the preliminary Fire Department 2014 budget. Second K. Shomin, Carried 4 Yes, 0 No, 1 Absent.

**Blight Enforcement:** John Hemstreet was unable to attend.

**LAMA:** The financial report and minutes were received from the December 19, 2013 meeting. Gary Shanley is the Village's new appointee to the LAMA Board and will be formally appointed at their January 13<sup>th</sup>, 2014 board meeting.

**Sewer Authority:** D. Henning went to the HSASDA meeting and asked for the Authority to bring Eagle Beach Sewer in under the Township. It was also brought up that the Township has hired Gosling Czubak to evaluate the system at Eagle Beach and problems in regards to operation and maintenance will be fixed and initially funded by the Township before being assessed back to the Eagle Beach Residents. D. Henning did report that bringing the Eagle Beach System under the Township could happen sometime in February. McRae at HSASDA stated that if the system is updated and meets the approval of the HSASDA Manager that the Sewer Authority will provide service into the future.

D. Morford also reported that their budget was passed.

#### **Unfinished Business:**

**Knox Box Ordinance:** Joel Wurster sent over a draft of a proposed Knox Box Ordinance to be looked over. D. Henning did provide a copy to Art Drayton for marking it up with any changes that fit our needs or that is not necessary.

**Eagle Beach:** Once we have taken over Eagle Beach and HSASDA is on board, we will be looking at getting estimates for fixing all of the deficiencies that the system has. The township will initially pay for the updates needed but the residents will be billed back for those updates on their quarterly bills as a separate line item. Once we have the estimates we will be looking to start the updates sometime in April.

**New Business:** The Paser Report for 2014 has been received. The Township does feel that since we went over budget this last year that we should scale back and consider fixing only the "Y" intersection on Milton Rd (the last one in the Township). D. Henning will call ECRC to get a copy of the 2012/2013 traffic counts so we can make our final decision of if that is what we want to do.

#### **Miscellaneous:**

**MTA Meeting 1-15-14:** The January Meeting will be at our fire hall and like the last few years the topic of the meeting is our local roads. ECRC will go over the Paser reports with all of the townships to make our individual meetings shorter. S. Festerling will prepare refreshments for the meeting.

**ECRC Meeting 1-28-14:** Our annual meeting is scheduled for 1-28-14 at 7:30PM

**Clerks Agenda:**

The Health Department sent a letter stating that we didn't do our annual water test on Walter Dow Park. I called Scott Kendzierski at the Health Department to ask him about the letter since we did send a letter back in May stating we had the two wells and would like them to do the testing. After a brief conversation he remembered us talking last year and apologized that the test didn't get done. I told him I would resend him our initial letter. Scott said that we will most likely get other letters but not to worry about them, and this spring when the well gets turned back on he will have his staff do the test.

We have received a reply letter from the IRS on the notice of discrepancy for the tax period of December 31, 2010. They stated based on the information that we sent them any issue they had has been resolved and to ignore their previous letter.

There is a Special School Election being held on February 25, 2014 for Alanson School's proposal request. I will contact Dan Plasencia to let him know I will need the hall available starting the Sunday before the Election for set up and requires office hours for date of last registration.

**Special Meeting of Election Committee:** Meeting was opened at 8:45PM: D. Henning, K. Shomin, and S. Festerling: All Present. S. Festerling made the **Motion** recommending Barb Granger, Sondra Festerling, and Melissa Swan as Election Inspectors and have Avis Granger as a back-up Election Inspector if one of the three previous inspectors are unable to sit the election for the February 25, 2014, Special Election. Second by K. Shomin, Carried 3 Yes, 0 No. Special Meeting was then closed at 8:50PM.

Regular Meeting was then Moved to adjourn,

Sondra Festerling Clerk