

REGULAR LITTLEFIELD TOWNSHIP BOARD MEETING

January 3, 2017 TIME: 7:00 PM

Meeting called to order by Damien Henning, Supervisor. Present: Kim Shomin, Treasurer, Dean Morford, Trustee, and Sondra Festerling, Clerk, Absent: Katie Derrohn, Trustee. Guests: Art Drayton, Pennie Reid, Bill Shorter, and Kurt Hoffman.

Consent Agenda: #3 Minutes- Regular Meeting December 6, 2016 and Special Meeting December 12, 2016, #5 Budget Adjustments-General Fund Account#215-727 Office Supplies: Adjust to \$3,500.00, and #276-775 Maint./Repair: Adjust to \$6,000.00 all increases to come from General Fund Balance,#6 Approval of Bills: \$42,763.29, #9 Blight Enforcement- None, #10 Management Authority Report-report in packet, #11 Assessor's Report- None, #12 Planning & Zoning Report- None, #13 Sewer Authority Report-report in packet, and #14 Library Board Report- to be forward, #17 Miscellaneous – Correspondence: MTA Meeting 1-18-17 & EGRG Meeting 1-24-17 in packet and #18 Clerks Agenda were entered into the Consent Agenda **The Consent Agenda was declared Adopted.**

Financial Report: K. Shomin reported: General Fund Checking \$163,343.75, Sewer Fund Checking \$73,147.83, Fire Fund \$3,568.44, Tax Account \$146,422.02, Cemetery Savings \$6,996.52, and Oden Light Savings \$4,166.87. Kim reported she just received a \$29,921.00 Revenue Sharing check from the State.

Fire Board Report: The Minutes were received. D. Henning presented the 2017 Fire Board Budget the only adjustment to the proposed budget as it was presented was a decrease of \$70.00 from account#6100-6110 Salaries – Officers to \$3,500.00. The 2017 proposed fire department budget was amended and it is proposed to have \$157,413.00 in revenues and \$159,940.00 in expenditures. The fund balance beginning is \$8,486 and it will end 2017 with \$5,889.00. D. Henning made the **Motion** to recommend approval of the 2017 Fire Department Budget with adjustment. Second by S. Festerling, Carried 4 Yes, 0 No, 1 Absent. D. Morford informed the Township that Rose will be stepping down because she is moving away in two weeks.

Unfinished Business:

Grant Approvals for Admiral's Pointe/Hay Lake Marina Park and Watertrail Trailhead (TF16-0072) & Blumke to Milton Road Trail Acquisition (TF 16-0073) have been received from the State of Michigan MNRTF development grant. The Admiral's Point project has been awarded \$280,000.00 and the Blumke to Milton Rd. Trail Acquisition has been awarded \$99,000.00.

Admiral's Pointe Update – Contract Amendment: This amendment will be phase 2 tied to the BAS Project and can be identified on the Phasing Plan A.03 from Gosling Czubak . This phase covers the areas on the legend under 2016 MDNR MNRTF Grant App & 2016 Waterways BAS Grant App. The legend also shows a future phase 3&4 that will be addressed at a later date after phase 2 is complete however the professional services for phase 3& 4 should be designed at the same time as phase 2 for more fluidness. In the email from Klaus Heinert to D. Henning dated 12/28/2016 –Professional Services Amendment to Contract Phase 2 would have the contract amendment for services in the amount of \$54,200 and Phase 3 &4 amendment for services would be in the amount of \$56,700. D. Henning made the **Motion** to approve Contract Amendment No. 1-(Phase 2) in the amount of \$54,200.00 and Contract

Amendment No. 2 (phase 3 & 4) – in the amount of \$56,700.00 with Gosling Czubak. Second by K. Shomin, carried 4 Yes, 0 No, 1 Absent.

ECRC – Paser: We haven't received the Powers/Crump Rd. bid quote from Brian at the Road Commission as of yet.

Unfinished Business:

Resolution #1-2017: Fire Board Resolution: Resolution to reestablish Fire Administrative Board and to Reestablish Fire Department Structure, Responsibilities, and Accountability. This resolution replaces 13 separate resolutions dated back to 1992. **D. Henning presented**

Resolution #1-2017: Fire Board Resolution: Resolution to reestablish Fire Administrative Board and to Reestablish Fire Department Structure, Responsibilities, and Accountability. Supported by S. Festerling. Roll call vote was given by S. Festerling Clerk with Yes Votes from Dean Morford, Kim Shomin, Damien Henning, & Sondra Festerling, No- against votes were received, and 1 Absent: Katie Derrohn. **Resolution was then Declared Adopted.** S. Festerling will place the full resolution in the Resolution Book.

Resolution #2-2017: D. Henning presented Resolution #2-2017 To Adopt Poverty Exemption Income Guidelines and Asset Test, and included the Federal Poverty Guidelines for 2017 Assessments. Supported by S. Festerling. Roll call Vote was given by S. Festerling, Clerk with Yes Votes from Dean Morford Kim Shomin, Damien Henning, and Sondra Festerling, No- against votes, and 1 Absent: Katie Derrohn. **Resolution was then Declared Adopted.** S. Festerling will place the full resolution in the Resolution Book.

Regular Meeting was then **Moved** to adjourn by D. Henning @ 7:44PM

Sondra Festerling, Clerk