

# REGULAR LITTLEFIELD TOWNSHIP BOARD MEETING

**DATE: February 4, 2014    TIME: 7:00 PM**

Meeting called to order by Supervisor Damien Henning. Present: Dean Morford, Trustee, Kim Shomin, Treasurer, and Sondra Festerling, Clerk. Absent: Katie Derrohn, Trustee. Guest: Art Drayton, Dan Plasencia, Jim LaPeer, & Lynn Frazee.

**Minutes of Regular Meeting January 7, 2014** were presented. D. Morford **Moved** to approve minutes as presented. Second by K. Shomin, Carried 4 Yes, 0 No, 1 Absent

**Financial Report: K. Shomin reported:** General Fund Checking \$27,074.66, Sewer Fund Checking \$104,919.46, Fire Fund \$21,439.37, Tax Account \$183,043.38, Cemetery Savings \$6,338.36, Oden Light Savings \$2,331.84. Kim's Laptop computer problem has been solved.

S. Festerling **Moved** to have the following **General Fund Deficit Expense** Account for the April 2013 through March 2014 budget to be increased from the General Fund, Fund Balance: #101-101-955 Township Misc. +500.00, #101-209-727 Assessor Supplies +1,000.00, #101-209-802 Assessor Land Division +120.00, #101-265-716 Township Hall Pension Plan +35.00, #101-276-775 Cemetery Expense Main/Repair +1,000.00, #101-276-921 Cemetery Expense Electric +105.00, and #101-446-936 Roads & Road Improvement Road Main-Dust Layer +18,600.00. Second by D. Morford, Carried 4 Yes, 0 No, 1 Absent.

D. Henning **Moved** to approve bills for \$28,517.57. Second by D. Morford, Carried 4 Yes, 0 No, 1 Absent.

**Fire Board Report:** Art reported the Fire Board approved the 5 new pagers at a cost of \$445.00 per pager totaling \$2,225.00. He said he is working on the information that was asked for by the Township Insurance Agent and for the Knox Box Ordinance.

**LAMA:** The financial report and minutes were received from the January 10, 2014 meeting. Dan Requested an amendment to the LAMA budget item # 6166 Maint./Repair-Other to increase +\$500.00 totaling \$1,000.00 for the purchase of a new snow blower that cost \$600.00. The increase of funds will come from Fund Balance. The previous snow blower stopped working. D. Morford made the **Motion** to amend the LAMA budget #6166 as presented. Second by K. Shomin, Carried 4 Yes, 0 No, 1 Absent

**Assessors Report:** Jim reported the 2014 Ratios for Agricultural are 49.55%, Commercial: 50.16%, Industrial: 49.80%, Residential: 47.96%, Developmental: 50.00%, Timber-Cutover: 50.00%, and Personal 50.00%. The Board of Review Organizational meeting is Tuesday March 4, 2014 at NOON. Taxpayers may appeal their assessments on Monday March 10, 2014 from 3 to 9 PM, and on Tuesday March 11, 2014 from 9 AM to Noon and From 1:00PM to 4:00PM. Taxpayers may protest by letter, to be in the Township possession by March 11, 2014. S. Festerling will place a notice of the 2014 BOR on the bulletin board outside the Community

Building doors and will also run in the Petoskey News Review for three days. Whoever doesn't file the affidavit to claim exemptions will receive a tax bill on their personal property. Jim reported that the real property has gone up over 5 million this year over last year.

**Sewer Authority:** D. Morford presented the Minutes and stated that the meeting times have changed to 4:00PM.

**Library:** The library audit has been done and it shows that they are doing well with their Assets & Liabilities.

**Unfinished Business:**

**Eagle Beach:** The report from Gosling Czubak has come back as being sub standard and that all of the structures/fixtures should be retro fitted. Back in October at the meeting with Gosling Czubak, it was guesstimated a conservative \$100,000.00 to bring the system up to proper working order for the Township to take over. Currently a cost estimate has been received from Team Elmer's around \$240,000.00 to bring the system up to proper working order. These figures are substantially higher than what we thought it would be. The Township would not be able to "cover" the cost for the upgrade at that cost and have Eagle Beach pay us back. There would have to be another way to pay for this upgrade. D. Henning would like to see a Committee meeting to talk about the latest findings along with seeing if the same fact finding information could be sent to Matt's Underground Utility Construction Company who had worked on the system last winter when it failed. D. Morford said he will call Doug & Mark to get further explanation on the estimate along with if they will send the same spec sheets to Matt's Underground Utility Construction Company and if there is an easier way to do the work or more cost effective.

**2014 Road Projects:** ECRC has sent over a cost estimate for the Banwell/Mission Road "Y" intersection improvement at \$42,700.00 with the Road Commission doing a majority of the work. With the Township spending over the original budgeted amount for 2013, we would like to cut back in 2014 to get back on track of what we annually spend on the roads. If we approve the "Y" intersection then we could do the 2017 PASER repair on the .15 Mile of Grubaugh and .60 Miles on Kilmer for an additional cost of \$43,000.00 keeping us in line with what we would normally spend. D. Morford made the **Motion** to have D. Henning sign the contracts with Emmet County Road Commission for the Banwell/Mission Road "Y" intersection improvement and the .15 Mile on Grubaugh and .60 Miles on Kilmer. Second by S. Festerling, Carried 4 Yes, 0 No, 1 Absent.

**Admirals Pointe:** Kurt Hoffman is securing electronic information from Performance Engineering. Dean stated that after thinking about doing the engineering for the Admirals Pointe project he is going to decline taking the job in part because the drawings will need to be stamped and he does not have one. He would be happy to consult on the project with Performance Engineering. We are still trying to get all the information to submit for a grant. The one thing that does keep coming up is the home owners association is concerned about the parking and supervision of the extra traffic that will come with a boat launch project like this.

**Miscellaneous:** Dan Plasencia presented Emmet County Planning Commissions Zoning Ordinance Text Amendment -Wind Energy Systems. This amendment affects Section 2102-16 of the zoning ordinance. The changes would add a definition of infrasound, modify slight typographical errors, require maintenance schedules, and regulate infra sound on the Utility Grid Wind Energy Systems as proposed. D. Henning made the Motion to approve Emmet County Planning Commissions Zoning Ordinance Text Amendment on Wind Energy Systems as presented in their Memo dated 1/23/14 on Case #12C-09. Second by K. Shomin, Carried 3 Yes, 1 No, 1 Absent.

Regular Meeting was then **Moved** to adjourn,

Sondra Festerling Clerk