

REGULAR LITTLEFIELD TOWNSHIP BOARD MEETING

July 5, 2016 TIME: 7:00 PM

Meeting called to order by Damien Henning, Supervisor. Present: Kim Shomin, Treasurer, Katie Derrohn, Trustee, Dean Morford, Trustee, and Sondra Festerling, Clerk. Guests: Art Drayton, Dan Plasencia, Brian Drayton, Bill Shorter, Brian Johnson, Art Grawey, Mark Lancaster, Josit Martin, Lynne Borman, Lindsay Borman, Christy Kneese, Charles Kneese, Beth Wiedner, Marshon Erickson, Erv Erickson, Mary Kay Lancaster, Elsa M. Mardin, Jim LaPeer, Jack Jones, & Pam Jones.

Consent Agenda: #5 Budget Adjustments- None, #9 Blight Enforcement- None, #10 Management Authority Report-report in packet, #12 Planning & Zoning- None, #13 Sewer Authority Report-report in packet, and #14 Library Board Report- in packet were all entered into the Consent Agenda and #6 Approval of Bills: \$113,097.36 was removed from the Consent Agenda. **The Consent Agenda was declared Adopted as amended.**

Minutes of Regular Meeting June 7, 2016 were presented. An adjustment was made by D. Henning under Unfinished Business- Admiral's Pointe Update. The fifth & Sixth sentence should be adjusted as follows: D. Henning said he filled out the forms to reflect that our closing on Admiral's Pointe would be on the reimbursement basis. The reimbursement of funds from the DNR would take 30 -45 days. D. Henning made the **Motion** to approve the Minutes as adjusted, Second by S. Festerling, Carried 5 Yes, 0 No.

Financial Report: K. Shomin reported: General Fund Checking \$169,750.97, Sewer Fund Checking \$89,966.68, Fire Fund \$58,430.87, Tax Account \$.01, Cemetery Savings \$6,795.67, and Oden Light Savings \$5,999.82.

Approval of Bills: D. Morford asked about the bill from Upnorth Flags Check #6025- he didn't see the detail of the work provided and wanted to look at the invoice. After review and no other questions, D. Henning **Moved** to approve bills for \$113,097.36. Second by K. Derrohn, Carried 5 Yes, 0 No.

Public Comment:

Art Grawey came before the Township Board to talk about the condition of Crump Rd. and to ask for help in making it better. Crump Rd. has been getting more and more washed out and riddled with potholes. D. Henning did let Mr. Grawey know that the Township contracts have already been accepted and the budget for roads has been allocated for those contracted roads this year. Anything that needed to be done on Crump Rd. would have to wait at least next year unless there was an emergency situation. Mr. Grawey said that the County Road Commission won't even come out to grate the road to make it easier to travel. D. Henning said that a call would be made to ECRC to have them grate the road smoother and to ask what type of recommendations they have to help improve the situation on Crump Rd.

Mark Lancaster came before the Township to talk about Pangbuin Dr. This road has been the topic of discussion in the past before there were more full time residents living on the road. The road is graded twice a year but the pot holes tend to come back quickly. The residents would like to petition the Township and ECRC to pave the road. D. Henning did explain that Littlefield

Township does have one of the highest numbers of paved roads and that paved roads are extremely expensive to maintain. The township would more likely support the proper gravel to be placed down and maintained than to pave another road increasing the costs in the future. The PASER system was explained on how roads are assessed within each jurisdiction. D. Henning will talk to ECRC to see what recommendations they would have for improvement of the road so it doesn't continue to wash out and to prevent the pot holes. Again it was explained this years road budget has been met.

Fire Board Report: Opening of the bids received for the Fire Department Jeep: Two were received. Brian Johnson's bid came in at \$4,106.00 without the light bar and siren and \$4,156.00 with lights & Siren included. The second bid came in at \$4,100.00 without the light bar and \$4,150.00 with the lights. The bank for Brian Johnson has asked for a bill of sale. D. Henning will look for a bill of sale contract on line that can be signed. S. Festerling will look for the title in the vault. D. Henning made the **Motion** that the high bidder on the Jeep, Brian Johnson's bid be accepted at \$4,156.00 with the light and siren included in the sale. Second by K. Derrohn, Carried 5 Yes, 0 No.

Assessors Report: Jim reported that sales are increasing and foreclosures are way down with only one in the redemption file. July BOR is coming up this month and has been posted. Building permits are coming in for small building projects like roofs, windows and decks, but nothing really coming in for new construction.

Unfinished Business:

Admiral's Pointe Update: On June 15th D. Henning gave the presentation to the DNR about the redevelopment project at Admiral's Pointe. The following day he met with our grant coordinator Tamera and did a site walk of the Brill- Olke property and Admiral's Pointe. We have had to do a response activity plan because of the past small amount of contamination from the previous marina. The Phase I and Phase II helped Gosling Czubak to fill out the reports needed. D. Henning signed a contract for services with Gosling Czubak to prepare and submit to the MDEQ the required Response Activity Plan in the amount not to exceed \$2,000.00.

Oden Parks: The Landbank does not want the house but there is a new person interested. K. Derrohn did tell them that they would need to do a deposit and it would have to be moved by September 1st. K. Derrohn fears that we will end up having to take the house down. The Fire Department had talked about doing training on the building before the house was to be demolished. The Landbank is working on the paperwork to make us the owners of the property between the sidewalk and the bike path with the exception of the small section that Hendershot is losing due to back taxes. That section would become available next year some time. The bid for the shingles on the garage roof has come in. The metal roof would not come with a guarantee. These decorative shingles look like cedar and the bid came in at \$2,500.00 which doesn't include if there is a bigger amount of damage to the roof boards that would need to be replaced. D. Henning made the **Motion** to accept the \$2,500.00 bid from C.F Hewitt, Builder, LLC. to re-shingle and repair the garage roof. Second by K. Shomin, Carried 5 Yes, 0 No.

A quote was also received from Todd Gorney of Northern Hydroseed to fix up both the Township Park where the burned down blue house was and the two Luce St. Lots. The lot that had the burned down blue house would get cleaned up and leveled with a tractor and yolk rake for \$935.00, and the 2 Luce street lots would get the same service costing \$1,085.00. K. Shomin **Moved** to accept the bids to just clean up and level the two areas at the amount of \$935.00 for the lot that had the blue house on it and \$1,085.00 for the two Luce street lots. Second by D. Henning, Carried 5 Yes, 0 No.

Mr. Magnus would like to see a plaque or something with his name/family name before he passes at the gazebo park. D. Henning did talk to Tammy Doernenberg about using the back of the county trail sign.

We could take a picture of the plaque that Mr. Magnus' dad had on the gazebo originally and a picture of the plaque for Margaret along with a history of the gazebo park written by Denny Hughes honoring them. D. Henning made the **Motion** that K. Derrohn be authorized to coordinate with the development of a plaque honoring Mr. Magnus and the gazebo park and that it be placed on the back of the County Way finding sign next to the bike path. Second by S. Festerling, Carried 5 Yes, 0 No.

Oden Dow Park: The rule sign is back up and looks nice. Peggy's Garden is going to do a garden around the sign and well head.

New Business:

The August Board Meeting will need a change of location due to the August Primary being held at the hall. D. Henning made the **Motion** to move the Regular August 2, 2016 Board Meeting to the Alanson Littlefield Fire Hall and to start at its regular starting time. Second S. Festerling, Carried 5 Yes, 0 No. S. Festerling has set up for the posting of this change.

K. Shomin made the **Motion** to authorize S. Festerling to sign the letter of engagement with Mason, Kammermann, & Rohrback, P.C. to do the Township Audit on August 3, 2016. Second by K. Derrohn, Carried 5 Yes, 0 No.

Lee Chatfield sent a request for the Township to pass a resolution in support of House Bills 5469-78 that would reform Michigan's FOIA and make state government more accountable through creating the Legislative Open Records Act (LORA). The Township in the past has not made resolutions like this

Human Trafficking Notification Act was passed into law and takes effect July 4, 2016. We are required to display a notice in both English and Spanish in a location that is highly visible to the public. S. Festerling has posted them out in the outside bulletin board to accommodate the regulations. D. Henning will ask Joel Wurster what he knows about this and its requirements.

Special Meeting of Election Committee: Meeting was opened at 8:05PM: D. Henning, K. Shomin, and S. Festerling: All Present. S. Festerling made the **Motion** recommending JoAnn Lunt, Barb Granger, Casey Festerling, Kim Morgan, Rose Morford, Diane Armock, Amber Drayton, George Kirkby and Sharon Kirkby as Election Inspectors for the August 2, 2016 Primary. The Littlefield Township Receiving Board will be made up by Barb Granger and Kim Morgan. Second by D. Henning, Carried 3 Yes, 0 No

Special Meeting of Election Committee was closed at 8:07PM

Public Comment: D. Plasencia stated that the PCLA Aquatic study is done and they are planning on visiting each of the Townships affected to do a short presentation.

Regular Meeting was then Moved to Adjourn at 8:10PM.

Sondra Festerling Clerk