

REGULAR LITTLEFIELD TOWNSHIP BOARD MEETING

December 6, 2016 TIME: 7:00 PM

Meeting called to order by Damien Henning, Supervisor. Present: Kim Shomin, Treasurer, Katie Derrohn, Trustee, Dean Morford, Trustee, and Sondra Festerling, Clerk. Guests: Art Drayton, Pennie Reid, Jim LaPeer, and Kurt Hoffman.

Consent Agenda: #3 Minutes- Regular Meeting November 8, 2016, #5 Budget Adjustments- General Fund Account#101-956 Oden Parks: Adjust to \$15,500.00, and #215-727 Office Supplies: Adjust to \$3,000.00 all increases to come from General Fund Balance, #6 Approval of Bills: \$12,053.04, #9 Blight Enforcement- None, #10 Management Authority Report-report in packet, #12 Planning & Zoning Report- None, #13 Sewer Authority Report-report in packet, and #14 Library Board Report- to be forward, #17 Miscellaneous – In Packet were entered into the Consent Agenda, and #18 Clerks Agenda – In Packet. #11 Assessor's Report was removed from the Agenda. **The Consent Agenda was declared Adopted as amended.**

Financial Report: K. Shomin reported: General Fund Checking \$161,357.72, Sewer Fund Checking \$37,838.33, Fire Fund \$5,350.19, Tax Account \$1,238.41, Cemetery Savings \$6,996.52, and Oden Light Savings \$2,885.74.

Fire Board Report: The Minutes were received. Art Drayton reported that the Fire Department needs the proof of insurance cards for their trucks and they need to show proof of insurance due to the accident that Jim Cantrell got into. S. Festerling will get look for all the insurance cards and/or obtain copies from Korthase Flynn Insurance Company. There will be a Fire Board change of meeting done going forward. The Fire Board Meetings will now be the 3rd Monday of each month at 4:30PM starting on December 19th. The Fire Department has received the Rhyno glass cutter. The Fire Board is looking for 2-3 new Board Members. All Waterson will be stepping down due to health concerns, Rose Morford may be moving away, and the board is still looking for a treasurer that will also sit on the Fire Board. Art reported that the firemen have done the Powers Rd. Cleanup. S. Festerling will create the Township's Appropriation check to the Crooked River Firefighters for their help in the cleanup. The 2017 Fire Budget will be taken up at the Fire Board's December meeting and the Township can adopt their budget at our January meeting. Pennie Reid reported the Fire Board has adopted the corrective Action Plan that the auditor drafted for the citation the Fire Department received from the State of Michigan.

Assessors Report: Jim LaPeer reported that from December of last year to this December there has been 115 permits issued, and 4 foreclosures so far for this calendar year. The Residential Sales Study is coming in at 48.74 and 50% true cash value. There are 122 sales in this 2 year study. The findings represent a 2.5% increase in the residential class and the CPI came in at .009. Jim Lapeer also said his field work was finished up today.

Unfinished Business:

Road Commission –PASER & Allocation: The 2017 Road Commission PASER suggested roads are .27 Miles on Petoskey Street that is currently rated as a 7, and a total of 1.5137 miles rated as a 6 on Armock, Burley, Cincinnati, and Honeysette. The total suggested roads for 2017 is \$108,720.00. D. Henning has however asked the road commission to get estimates for Crump Road improvements due to the constant wash out of the road which has also affected the new section of road at the corner of Powers and Crump. There is a lot of work needed to fix the problems on Crump so the estimate would most

likely be for fixing some of those problems such as the drainage issues and material improvements. We will have more information to look over at our January meeting so when we go into the Road Commission meeting on January 24th at 7PM we can have an idea of what we will want to do. The Township Allocation for 2017 will be for \$10,790.00.

Admiral's Pointe Update: There should be people out doing the borings on the property along with the wetlands delineation. We have received all of the signatures back from Waterways and tomorrow is when the decision comes back from the MDNR Trust Fund Grant. Dan Plasencia is going to be in Lansing for that meeting and their decision. Klaus feels like there may also be some mini grants that we can apply for that might help with the funding for this project.

New Business:

Resolution – Oden Light District : **Resolution #11 of 2016 – Resolution Concerning Oden Light District** was offered and read by Damien Henning and Supported by Sondra Festerling. A roll call vote was done with all five township board members present giving a Yes vote. The Resolution was then declared adopted by Damien Henning, Township Supervisor and certified by Sondra Festerling, Clerk. A full copy of resolution #11 of 2016 will be added to the Resolution Book along with its supporting maps.

Clerks pay Adjustment for Additional Election Effort: A brief discussion was done on the recount efforts and what it would cost for the volunteers and who pays for it. S. Festerling reported that he County will be paying all the volunteers and the township would not have to pay. S. Festerling reported that there was over 256 hours spent on the November Election from September through November. A normal election wouldn't even have ¼ of the hours spent to run it. D. Henning asked what 25% of 256 hours totaled (192) and then times that by \$15.00 which worked out to being \$2,880.00. D. Henning made the **Motion** to compensate S. Festerling \$2,880.00 for the additional efforts spent on the November 8th, 2016 General Election. Second by D. Morford. Carried 5 Yes, 0 No.

Clerks Racc Internet: Upon moving back to the Crump Rd address, S. Festerling has had major problems with internet speed and downloads. Racc was called to verify if there was a problem with their system. Racc informed S. Festerling that the current radio system will become obsolete in the coming months due to it being outdated. An upgrade in equipment is necessary in order to provide service and provide faster service. The upgrade cost was quoted by Travis Babcock at RACC Enterprises, LLC at \$170.00 which would include the radio, new lightning arrestor (grounding), and installation. K. Derrohn made the **Motion** to have clerk proceed forward with the required equipment upgrade at \$170.00 and to still pay for the \$20.00 per month internet charges. Second by D. Henning, Carried 5 Yes, 0 No.

Regular Meeting was then **Moved** to adjourn by D. Henning @ 8:25PM

Sondra Festerling, Clerk