

REGULAR LITTLEFIELD TOWNSHIP BOARD MEETING

March 3, 2015 TIME: 7:00 PM

Regular Meeting was called to order by Damien Henning, Supervisor. Present: Kim Shomin, Treasurer, Sondra Festerling, Clerk, and Dean Morford, Trustee. Absent: Katie Derrohn, Trustee. Guests: Dan Plasencia, Paul Mooradian, Kurt Hoffman, Art Drayton, John McGuire, Aaron Nordman, Ron Aldrich, Wendy Aldrich, Bernie Steenway, and Tom VanSpedver.

Minutes of the Littlefield Township Public Hearing- Admiral's Pointe Recreation Property Acquisition Grant Notice Dated February 3, 2015 at 6:30PM were presented. D. Henning **Moved** to approve minutes as presented. Second by K. Shomin, Carried 4 Yes, 0 No, 1 Absent.

Minutes of Regular Meeting February 3, 2015 were presented. S. Festerling made a correction under unfinished business 2015 Road Projects. A portion of the original motion was inadvertently not written in the minutes. The Motion was typed as: *D. Henning made the Motion to do general crack sealing and/or minor patching for 3.91 Miles along the following roads: Armock (0.26), Barney (0.50), Barney (0.50), Burley (0.08), Lakeview (1.51), Luce (0.05) and Mission (1.01) for a cost of \$12,121.00 and that the Township will also be providing our share for the Fed-aid road project on Powers Rd in the amount of \$20,000.00 for a total 2015 road improvements in the amount of \$32,121.00. At the end of that motion it should have also included the following:* plus the updated estimated value of the reconstruction of South Lakeview Rd once it is received from the Road Commission. D Henning **Moved** to approve the minutes as corrected. Second by K. Shomin, Carried 4 Yes, 0 No, 1 Absent.

Financial Report: K. Shomin reported: General Fund Checking \$102,445.10, Sewer Fund Checking \$89,909.77, Fire Fund \$62,527.32, Tax Account \$112,813.91, Cemetery Savings \$6,541.55, and Oden Light Savings \$4,575.77. Kim stated that she would be taking the last Tax payments tomorrow and after that people will have to pay at the county. Kim is hoping to turn all of her books into the county for balancing at the beginning of next week.

D. Henning **Moved** to approve bills for \$30,426.70. Second by D. Morford, Carried 4 Yes, 0 No, 1 Absent.

Fire Board Report: Art Drayton reported that Scott Lauer has passed his EMT licensing test and that Tracy Smith has been cleared from the doctors list and is back on the EMT rotation. Art also stated that the fire that recently happened on Crump Rd. was a complete loss.

LAMA: Dan Plasencia reported that the Insurance Company has come in and done a survey of the building. The one thing that does need updating is the fire extinguishers need to be updated/recharged. Dan also reported that he knows that the Revenue Sharing Board will not be giving any moneys out this year due to having a lower amount available. The Revenue Sharing Board will hold onto any funds from this year and plans on adding it on to next year's totals.

Assessors Report: Damien reported that the Organizational Board of Review met today at noon. This meeting is done annually partly to do with the veterans' disability exemptions. Last year there were 12 and this year there is 11 cases this year.

Planning & Zoning:

Case# 68B-01: A request by Ellsworth Farmers Exchange for Final Mixed Use Planned Unit Development-1 (PUD-1) and Site Plan Review for a fertilizer storage and mixing facility, a propane storage and distribution facility, and outdoor display on property located at 7488 M-68 Hwy, Alanson. This case did not go before the Township Planning & Zoning Committee. Performance Engineering provided drawings of the proposed project for the board to look over and ask questions. Art Drayton gave suggestions for the Fire Departments point of view in trying to get into the location if there were to be an emergency situation. After discussion and clarification of their proposed plan. D. Henning made the **Motion** to recommend Case#68B-01 with the following conditions: Gates are to be installed at both access points to Propane/Fertilizer area, and that Detention pond #2 (in Drainage area 2) be lined and have the ability to isolate any overflow. The Township would approve seasonal outdoor display to the front of the retail area as long as the product is stored inside after business hours and not stored in the setbacks. The two parking spaces that would be lost to outdoor display would be accounted for in another appropriate location, and if the outdoor display conditions are violated and recorded three times the permission for seasonal outdoor display would be revoked. Second by D. Morford, Carried 4 Yes, 0 No, 1 Absent.

Sewer Authority: The Minutes have been received. Dean Morford reported that he attended 10 meetings for the past year.

Unfinished Business:

Eagle Beach Update: The calculations are coming to an end and it looks like the total cost will end up being just under \$115,000.00 for the reconstruction by the time the final inspection is done this spring. This will put the cost at \$2,300.00 per REU out there and that will give the people who paid up front a \$100.00 credit. The remaining people will be paying over the next 20 quarters which will put their bill for the project around \$127.00 extra on their Quarterly sewer bill.

Admirals Pointe: The appraisal has gotten underway about 2 ½ weeks ago and should be wrapping up by the 18th of the month. There is a committee meeting tomorrow that will include Damien, Kurt Hoffman, Neal Marzella, Jeff Kirby (appraiser), and Klaus Heinert from Gosling. They will be able to help answer any questions that the appraiser has in order to finish his report. Damien also reported that we have received very nice letters of support from Village of Alanson, PCLA, Emmet County Board of Commissioners, Emmet County Planning and Zoning, along with a few others. The Admirals Pointe Home Owners Association and Marina Association gave letters of support at tonight's meeting.

Roads- Lakeview: The Township has put aside \$150,000.00 in the past few years in preparation for the upcoming Lakeview Road project. The Road Commission has provided estimates for the crack seal at \$12,120.00. South Lakeview Rd estimate is coming in at \$200,000.00 but we are going to get \$10,000.00 of Forest Funds to go toward this project and it looks like the bids are

coming in a bit lower than the estimates so we are looking at the project being around \$170,000 - \$180,000.00. D. Morford made the **Motion** to have Township Supervisor sign the estimates for the Emmet County Road Commission. Second by S. Festerling, Carried 4 Yes, 0 No, 1 Absent.

Miscellaneous: Budget Meeting was set last month for March 19, 2015 and will be properly posted. There is an upcoming MTA Meeting April 22, 2015 at 7PM at the Heather Highlands Inn – Boyne Highlands meeting room. This has been set as a joint MTA Meeting with Cheboygan MTA being asked to join us for a program from Larry Merrill, Executive Director of MTA and Judy Allen, Legislative MTA.

Clerks Notes:

S. Festerling offered a **Resolution to Delegate Certain Election Commission Duties to the Clerk's Office Littlefield Township**. The Resolution resolved that the following duties to the Township Clerk's office: Preparing meeting materials for the Election Commission, Preliminary logic and accuracy testing, and carrying out all other election related duties for Littlefield Township. **Resolution was supported by** Damien Henning, Supervisor. **Roll Call Vote:** Yes: Damien Henning, Dean Morford, Kim Shomin, and Sondra Festerling. No: None, Absent: Katie Derrohn, and Abstain: None. Resolution was then declared adopted by Damien Henning, Supervisor. Full copy of the Resolution will be placed in the Minutes Book with the March 3, 2015 Regular Meeting.

Regular Meeting was then **Moved** to adjourn,

Sondra Festerling, Clerk