

# REGULAR LITTLEFIELD TOWNSHIP BOARD MEETING

**August 4, 2015 TIME: 7:00 PM**

Regular Meeting was called to order by Damien Henning, Supervisor. Present: Katie Derrohn, Trustee, and Dean Morford, Trustee. Absent: Kim Shomin, Treasurer, and Sondra Festerling, Clerk. Guests: Art Drayton, Glen Pemberton Jr., Brian Drayton, Jim LaPeer, Linda Muzyl, Bill Muzyl, and Paul Mooradian.

**Minutes of Regular Meeting July 7, 2015** were presented. K. Derrohn **Moved** to approve minutes as presented. Second by D. Morford, Carried 3 Yes, 0 No, 2 Absent.

**Financial Report: K. Shomin reported figures to D. Henning:** General Fund Checking \$22,144.14, Sewer Fund Checking \$44,249.47, Fire Fund \$31,690.25, Tax Account \$158,101.63, Cemetery Savings \$6,543.17, and Oden Light Savings \$1,322.88.

D. Morford **Moved** to approve bills for \$94,365.93. Second by D. Henning, Carried 3 Yes, 0 No, 2 Absent.

**Fire Board Report:** Art Drayton reported that Mr. Hinds gave a donation for the firemen's protection clothing. All 12 pairs of gloves have come in and are going to be passed out soon. The boots have been handed out and now they are just waiting for the pants & jackets. Brian Gorney took the FF1 & FF2 over and passed. He was very surprised to get his yellow helmet. Brian Drayton reported on the quote for the EMS gear. The duty boots have all the protection that they will need for helping out at a structure fire or grass fire and made by the same company that the firemen's boots are from at a cost of \$269.00 each. The price for winter coats that have all of the reflective features and are the same as what the road commission uses is \$80.00 per coat which would also include the embroidery if we purchase from Carter's Imagewear. The shirts were priced at FiveStar Imagewear for \$40.00 or under each. Lastly there are three women that are not cross trained in fire that would like to get an EMS gear bag to hold their winter gear and flash light etc. in. The cost of the bags is \$40.00 each. D. Henning made the **Motion** the Fire Board be authorized to outfit the EMS Personnel up to \$4,000.00 and the Township will appropriate the \$4,000.00 from the General Fund to the Fire Board. Second by D. Morford, Carried 3 Yes, 0 No, 2 Absent. The hose tests were done last week. Next year we will need to have some money set aside and look for grant monies to replace some of our hoses to get back to class A.

Art reported that Ann DeYoung that owns Harbor Park Safety Storage contacted him and would like to donate an automated external defibrillator. She purchased a few of these and one will be placed in the hall between the Library and Community Building. We will also want to look into placing signs around the public areas that would highlight its presence. The unit is worth over \$4,000.00 and the only thing that is being requested is that a plaque be placed on the cabinet stating it was a donation from Harbor Park Safety Storage. Art will get in touch with Dan Plasencia for establishing the best location for the unit.

**Assessors Report:** Jim reported that the sales are selling over what they were assessed at around +9% for 2015. So far there have been 5 foreclosures and an additional 3 that were in the redemption period that was actually redeemed which hasn't been happening in the years past. We do still have an additional 4 in the redemption period that could bring the actual number of foreclosures to 9, but that is still much better than the three dozen we have had these past 5-7 years. The AMAR audit follow up is tomorrow.

**Planning & Zoning:** Case #11-15 by William Muzyl for Alpine Propane, LLC. It is a site plan review out in Keystone Park on M-68 in Alanson, Lot 1. He is looking at placing 2 propane tanks that are 70ft, and he is going to fence in the entire property with a gate. Mr. Muzyl will also place a Knox Box on the gate. The dumpster would eventually go by a building but until then it will be near the light and screened in. When the building is built and the third tank placed the property will end up being paved then. He will be going before sign and lighting with his sign request in the shape of a small propane tank with the business name on it. Mr. Muzyl meets all the criteria of the ordinance and the Township Planning & Zoning Committee approved this case with the conditions that the fire department signs off on the plan, Knox box is installed, the dumpster, the two tanks, and that he will be going in front of Sign & Lighting. After a brief discussion, D. Morford **Moved** that Littlefield Township recommend approval as outlined by the P & Z Committee's recommendations. Second by K. Derrohn, Carried 3 Yes, 0 No, 2 Absent.

**Sewer Authority:** The Minutes have been received. The main thing going is the barn expansion, and the repair instillation of a pump that will now serve the emergency basin to get the sewage back into the system after a fix was done on the main system.

**Blight Enforcement:** Joe Villemure has been out due to an operation but we did get a new Blight P.O. Box. The new address for any blight letters or inquiry now needs to be addressed to Littlefield Township Blight: P.O. Box 166, Alanson. Joe will be getting started within the week.

**LAMA:** The Minutes have been received. The new Village Representative for the LAMA Board is Theresa Clevan. The company that provides security cameras will not install a camera inside the restroom to discourage vandalism. The quote from Merit for fiber line to the hall came in at \$11,000.00-Not going to happen! There was approval of the proposed hall rental rate increases.

#### **Unfinished Business:**

**Eagle Beach:** The As Builds has been received from Mark Hurley at Gosling Czubak and is being used to get our DEQ Permit. The as-builds have already been reviewed by Scott at HSASDA.

**Admirals Pointe:** Damien, Katie, Kurt Hoffman met with Kristy Biast at Admirals Pointe, and she seemed to be very interested in this project. One of the things that did come up was the low dollar amount that came out of our appraisal. It was asked what would trigger another appraisal since everyone who has seen it feels it is too low for that amount of river frontage. D. Henning did get a response from Don Conway from Gosling Czubak in regards to the Environment Assessment. The assessment came back that all soil samples looked good and there were no issues identified. The water samples showed that the property continues to be considered a part 201 facility that there is some contamination that exceeds clean up criteria. The Township will have to do a BEA or baseline environment assessment to obtain protection from certain liabilities associated with the contamination. The Township will have to also do a section 7(a) Due Care Compliance Plan that will map out the use of the property, that there will be no unacceptable human exposures, and the contamination will not be exacerbated. Klause will be meeting at the Hall at 9:30am on Thursday morning to discuss more about future plans and to show a more sophisticated drawing of his plan and to discuss a few other options.

**Landbank:** Emmet County Land Bank went to court on Monday and Katie has noticed that there has been a lot of packing up. Hopefully they are moving out. A letter was sent to Triple D on the dumpster and there has been no response or picked up. Larry Williams said he would take

the dumpster and all of the garbage since it is now considered ours. We are waiting for the tenants to be out. In the next week we are hopefully getting miss dig back out so we can shut off the electric at the road along with the gas so we can start to do demolition. DTE will have to come in and cap off at the road for \$720.00 per gas line at the curb. Katie is going to try to get them to bundle the two houses to decrease the cost. We also need to cap off the water well and currently unsure if there is one or two wells. The sewer will also need to be capped off.

**Gazebo Park:** The drinking fountain is in and working for both humans and dogs alike. D. Morford would like to see a sign placed up on the trail saying that there is a fountain. Currently you would not be drawn to the location of the fountain and it would be nice to let people know it is there. Katie will check into a sign placement. The Oden Park Gazebo's roof is really bad and it would be nice to get it replaced before winter. K. Derrohn will get a quote from additional contractors for re-roofing the gazebo with red cedar shingles bringing it back to a more original historical look. D. Morford made a **Motion** to authorize K. Derrohn to obtain additional bids for the re-roofing of the Oden Gazebo and that the supervisor can approve any contract up to \$13,000.00. Second by D. Henning, Carried 3 Yes, 0 No, 2 Absent.

#### **New Business:**

**Invasive Species-Quaggas:** A letter was received from Kevin Cronk who is the director of monitoring and research for the Tip of the Mitt Watershed Council. He reported that during the plant inspection for invasive species they located Quagga mussels that can be destructive to the lakes' ecosystem. He assures us that this doesn't mean Crooked Lake is infested with the mussels. They have only been found at a few locations near Little Traverse Township Boat Launch. This is the first reported Quagga mussel infestation in an inland lake for the state of Michigan. In his letter Mr. Cronk gives points of interest on how to prevent spreading of the mussel.

**Local MTA Meeting Update:** Gregory Williams from the Office of Emergency Management Homeland Security talked to us about the resource of \*BeAlert\*. \*BeAlert\* is a notification system that is compatible with landline/cellular telephones, Email, and SMS texts. To get on this system or Opt In you need to go out to [www.cceoem.net](http://www.cceoem.net) and sign up for critical community alerts.

**Public Comment:** Paul Mooradian asked a few questions from the board. Keystone Park is picking up and he asked if the Township still has tap capacity for growth. D. Morford updated Paul on the back ground of what we have for our sewer system that had in account for growth. Dean explained that currently Bear Creek is using our extra capacity until we need it in an agreement that we signed with them. Once we need our capacity Bear Creek will have to pay for an upgrade in the Sewer Authority to cover their needs. Paul also asked about the Eagle Beach Sewer system and how we took it back.

Regular Meeting was then **Moved** to adjourn by D. Henning @ 9PM

\*These minutes were drafted from D. Henning's notes and the recording of the meeting.  
Sondra Festerling, Clerk.